

TENAGA NASIONAL BERHAD (TNB)



VENDOR/CONTRACTOR ASSESSMENT QUESTIONNAIRE

VENDOR'SNAME

**SUBMISSION OF PRE-QUALIFICATION DATE IS ON OR BEFORE
30TH OCTOBER 2025.**

TENAGA NASIONAL BERHAD (TNB)

BRIEF DESCRIPTION OF THE PROJECT

This prequalification procedure document is presented by Tenaga Nasional Berhad (TNB) to establish a list of qualified bidders (the “Qualified Bidders List” or “QBL”) for Engineering, Procurement, Services, and Construction Contractors (“CONTRACTORS”) and Suppliers for various general products and services related to upcoming projects at TNB and beyond.

TNB's operations encompass a diverse range of sectors, including conventional and renewable resources, infrastructure development, and various support services. The airport's extensive portfolio includes construction and maintenance services, supply chain management, electrical and mechanical works, and aviation products. With a global presence in over 100 countries and a dedicated workforce of over 55,000 employees, TNB is committed to excellence and innovation in serving its clients. The headquarters is located at Tenaga Nasional Berhad (TNB) TNB Platinum, No. 3, Jalan Bukit Pantai, Bangsar, 59100 Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia.

THE OBJECTIVES OF THE PROJECTS ARE:

Our objective is to pre-qualify experienced service providers to whom an Invitation to Tender for the services shall be issued when required.

The Company considers this document essential for evaluating an organization's suitability as a prospective Vendor. Hence, you are requested to follow these guidelines for completing the Questionnaire:

- 1) This Registration document shall be submitted with an introductory letter providing a brief profile of the Company's organization and leading activities.
- 2) A Valid copy of the following license must include:
 - Company Trade License
 - Chamber of Commerce License, if any.
- 3) All information should preferably be type written and supported with appropriate documentation.
- 4) The respondents' submittals and any participation therein, including any statements whether oral or written between TNB and any respondent shall not create or be deemed or construed in any way so as to create any binding legal relationship or contract between either or both jointly of TNB and any respondent.

Furthermore, submittals will not guarantee placement on a bid list contract or work award. THIS CONTRACTOR ASSESSMENT IS FOR TNB VENDOR/CONTRACTOR ASSESSMENT PURPOSES ONLY.

- 5) TNB reserves the right to reject any submittals at its sole discretion, and payment will be refundable to you whether you receive the contract award or not and the registration/validation fee will be refunded after four weeks, thirty days (30)

TENAGA NASIONAL BERHAD (TNB)

- 6) TNB reserves the right to contact all references proved by the respondent, **visit** any respondent work locations, and interview any respondent personnel in the performance of this assessment.
- 7) All Contractors/Vendors should complete the Assessment Questionnaire document and provide responses to the questions and other information as requested by the deadline specified in the timeline above. The Prequalification process is an assessment aimed at determining which of those firms who have expressed interest in undertaking any of the projects have the appropriate levels of experience and capacity required to bid for the Projects. All documents should be in the English Language. This is a Restricted Procedure, and following evaluation of the PQQ submissions, the Pre-Qualified Vendors/Contractors will be shortlisted and invited to submit an Invitation to Tender (ITT).
- 8) All Contractor Entities submitting responses to this questionnaire do so with the understanding that TNB accepts no obligation of confidentiality with respect to any information disclosed to TNB in the respondent's submittal unless specifically covered by a separate written confidentiality agreement. By submitting responses, all respondents agree that they will place no restrictive notices on any document (including drawings) provided as part of this questionnaire. The respondents further agree that if they place such notices on documents, TNB is authorized to remove and/or disregard any such restrictive clauses and shall be free to use and disclose to third parties any or all information contained therein without accounting to the respondent.
- 9) TNB considers the information in this questionnaire provided to the respondent to be proprietary and should be treated as confidential by the respondent. The respondent may release information related to the proposed TNB project to third parties whom the respondent intends to include in the performance of any work related to this project, provided that the respondent conveys such confidentiality obligations to said third parties prior to disclosure.
- 10) Vendors must register their formal mobile number and e-mail address, as they will receive notification SMS/email alerts for all pending RFQs or any other related works in line with their company activities.
- 11) Additional guidelines have been provided at the beginning of Section (1). A checklist is also provided to ensure the submittal's completeness.
- 12) Method of Submission: Prequalification documents must be submitted by electronic files in PDF format only on or before 30TH **OCTOBER , 2025** (Close of Business).

CONTACTPERSON:
Dato' Zulkifli bin Ibrahim
Vendor Coordinator
Tenaga Nasional Berhad (TNB)
TNB Platinum, No. 3, Jalan Bukit Pantai, Bangsar,
59100 Kuala Lumpur, Federal Territory of Kuala Lumpur, Malaysia.

TENAGA NASIONAL BERHAD (TNB)

Kindly list the types of services/contracts that you can offer/handle with TNB.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	

TENAGA NASIONAL BERHAD (TNB)

S/ NO.	CHECKLIST-SECTION 1 DESCRIPTION	VENDORS CONFIRMATION		
	KINDLY ATTACH ANY OF THE AVAILABLE DOCUMENTS BELOW, ATTACH THE ONE YOU HAVE ONLY.			
1	Copy of the following licenses and documents:			
	Commercial Trade License	☐	☐	☐
	(Above Certificates must contain a minimum of 3 months validity).			
	Attach a copy of the above License/Certificates and their official English Translation.			
	(Authorization Letter Appointing signee) for the signature in the Company - Declaration			
	Note: Attach 56,630 Malaysian Ringgit of bank remittance receipt made to TNB "Mandatory Registration Refundable Deposit" for Vendor/Contractor. TNB Custodian bank details will be provided to you upon request. The 56,630 Ringgit will be Refunded back to you after thirty (30) Working days receipt made to TNB "Mandatory Registration".			
	Copy of financial statement audited by chartered accountants for last 2 years. Or internal financial statement if the company is established for less than One year.			
2	Company Profile outlining respondent's history, Size, Core field of activities Or business expertise (1 or 2 pages).			
3	Worldwide & local experiences list including Name of Client, Scope of Work, Value and Year of Project. If any			
4	Company catalogs/brochures, If any.			
5	List of your manpower under your company's visa issued by the Ministry of Labor in the Home country, if any.			
6	Organizational Chart along with CVs for the technical manpower with 1-year Minimum experience. If any			
7	Declaration templates are to be filled below	☐	☐	☐
8	Copy of previous registration letter from TNB company with details of principals/Sub-Contractor or project, if any			
9	Letters of approval from major international oil & gas producers. If any			
10	Copy of QA/QC manual along with implementation forms, checklists & Certificates Applicable to QA/QC Management system. If any			
10	Copy of HSE manual along with implementation forms checklists & Certificates. If any			
11	Copy of QA certificate for ISO9000 series from an international certifying Agency. If any			
12	Customer reference letters, if any			
14	Any other documents which you may wish to enclose in support of this Prequalification (Please list below):			

TENAGA NASIONAL BERHAD (TNB)

NOTES:

The pre-qualification submission (dossier/softcopy) shall have all the attachments arranged in serial order, with dividers/folders in PDF only.

SECTION2– GENERALINFORMATION

FULL NAME			
SHORTNAME (IF ANY)			
DATE ESTABLISHED			
NATIONALITY			
INCORPORATED IN	MALAYSIA		
EUROPE	UNITED STATES OF AMERICA		
GCC COUNTRY	OTHER COUNTRY		
ADDRESS IN YOUR HOME COUNTRY	STREET		
	P.O. BOX		
	TEL. NO.		
	FAX NO.		
	E-MAIL		
	MOBILE NO.		
OTHER ADDRESSES	STREET		
	P.O. BOX		
	TEL NO.		
	FAX NO.		
	E-MAIL		

TENAGA NASIONAL BERHAD (TNB)

CONTACT PERSONS: (Please include the name of the Chief Executive of the Company)

NAME:	DESIGNATION:	TEL. NO:	FAX NO:	E-MAIL:

Particulars of Bank Account for (Mandatory Registration Refundable Deposit). Note: You are to fill in your company Bank details where we will be refunding the payment of the (Mandatory Registration Refundable Deposit of 56,630 Ringgit.	Name of the Bank: Full Address: Branch: A/C No: Swift Code: IBAN No: Name of Account holder (Beneficiary):
--	--

(A) OWNERSHIPOFTHecompany

100%OWNEDBYFOREIGNNATIONAL ☐ 51%OWNEDBYMALAYSIANNATIONAL ☐

PARTNERSHIP/JOINTVENTURE ☐ CORPORATION ☐

AFFILIATE ☐ CONTRACTORGROUP ☐

NAME OF OWNERS	NATIONALITY	% OF OWNERSHIP

Or is it a sponsored Company in the MALAYSIA?

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

TENAGA NASIONAL BERHAD (TNB)

If yes, please provide details of your company's sponsor in MALAYSIA:

Name(s) of Sponsor(s).	Address.	Tel No.	Fax No.	E-Mail

(B) AUTHORISED SIGNATORIES AS PER STATUTES/ARTICLES OF ASSOCIATION

NAME(S)	DESIGNATION	SPECIMEN SIGNATURE

Mandatory Registration Refundable Deposit of 56,630 Ringgit (Fifty Six Thousand, Six Hundred and Thirty Ringgit) must be carried out by TNB or its Custodian on any Product/Service Vendor with interest on transacting business with TNB for the first time or validation for Vendors/contractors. The assessment team of TNB Treasury and Service Group of TNB's Custodian shall jointly coordinate the technical evaluation of the product/service Vendor and the **assessment team might make a visit to the premises, as deemed necessary.**

TNB Treasury shall conduct a financial assessment by reviewing the Vendor's audited financial statements, where applicable. The principal objective of the financial assessment is to determine the financial status of the Vendor, evidence of banking facilities, and, where relevant, insurance coverage. Treasury shall advise the Service Group of TNB's Custodian on the outcome of the financial review, as part of the overall evaluation. Based on the total risk/exposure to TNB, the Service Group of Custodian shall classify the service Vendor accordingly. The product/service Vendor must pay for any related expenditures for the assessment of their company.

Note: Mandatory Registration Refundable Deposit/Validation for Vendors will be refunded back within 4 weeks by TNB.

The payment should be made and submitted together with your company documents for immediate commencement of the registration/validation. You should request payment details after submitting your signed acknowledgment form/before the submission deadline and we will provide you with the payment details.

TENAGA NASIONAL BERHAD (TNB)

SELECTION AS A REGISTERED PROPONENT:

Selection as a registered proponent guarantees the pre-qualified Vendor to be engaged by TNB to provide services:

- a) Issue a Request for Quote (RFQ) to a Single Vendor selected from the relevant category of the pre-qualification list. Selection will be made based on the skill set required.
- b) Pre-qualified Vendors will receive notification alerts by email on all TNB's projects and tenders.

DECLARATION

We hereby declare and undertake that all the information/documents provided are under our full legal responsibility and confirm that we indemnify and hold TNB harmless against any claim or liability arising from the acceptance or use of such information/documentation whatever the source of such claim or liability.

We also authorize TNB to verify and seek any way of confirmation of such information/documents.

Signature	
Full Name	
Designation	
On behalf of	
Date	
Company Stamp	

TENAGA NASIONAL BERHAD (TNB)

FOR OFFICIAL USE ONLY			
Date Received:			
File No:		Detailed	
Division No:		Assessment OK	
Accreditation No:			
Final Comment:		Seal:	
Designation:			

We appreciate your interest in this invitation.